

## **Highfield Community Room Hiring Charges**

We offer a variety of rates to the local business community. Whether it's for a one off meeting, an on-going training programme or an annual conference, please speak to us to see how we can support you.

Room hire includes free WiFi for all delegates, use of LCD projector and flipchart as standard.

If you opt for refreshments, we provide teas and coffees throughout your event, mid-morning and afternoon biscuits and still water.

If you require lunch we can arrange a cold finger buffet from Marcus Moore, prices start from £4.95 per head. We can cater for all dietary requirements. Please speak to us if you are unsure of anything.

## **Room Hire Rates**

Full day hire 8.30am – 5.00pm	£80.00
Full day hire including refreshments 8.0am – 5.00pm	£100.00
Full day hire including refreshments and lunch 8.30am – 5.00pm	£100 plus £4.95 per head
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Half day hire 4 hours	£40.00
Half day hire including refreshments	£50.00
4 hours	